

Western Maricopa Education Center, District 402

5487 N. 99th Avenue – Glendale, AZ 85305

November 2, 2011

Governing Board Meeting Minutes

Board Chairman Frank Straka called the Meeting to order at 4:05pm. Board Members present were: Frank Straka, James Kaltenbach, Dwight Amery, Ray Malnar, and Roger Freeman. Joe Holcombe joined by teleconference. West-MEC staff in attendance were: Greg Donovan, Cliff Migal, Barbara Thompson, Chris Cook, Michele Bush, John Mulcahy, Anna Abe, Diane McCarthy, Cindy Strozewski, Brian Davis, Marilyn Babyar, Dean Petersen, Stephen Weltsch, Mary Morrow, Elaine Hess, Adriana Parsons, and Dee Markham. Others in attendance were: Harry Paxton, Dawn Davis, Jan Delgado and Patti Beltram.

Cliff Migal led the Pledge of Allegiance and a moment of silence was observed afterwards.

During the Board Report:

- Frank Straka recognized Brandi Jans and the Culinary students at Moon Valley and thanked them for preparing the dinner for the meeting.
- Frank Straka also congratulated the entire West-MEC staff on the Aviation building Opening and Dedication, and on behalf of all the Governing Board, commended all for their hard work.
- Roger Freeman attended the Arizona School Administrators Superintendent Conference in Prescott and the information that he gleaned was that several of the State Legislators were under the impression that 9th grade funding cuts to the JTEDs last session would only be about 4%, not 40%.
- Joe Holcombe said he also attended the Arizona School Administrators Superintendent Conference in Prescott and felt several of the Legislators were in support of CTE.

During the Superintendent Report, Greg Donovan presented Board Chairman Frank Straka with a Certificate of Orientation and a Certificate of Boardmanship from the Arizona School Boards Association.

Roger Freeman made a motion to approve the consent agenda. James Kaltenbach seconded the motion, and the motion was approved unanimously.

Diane McCarthy, Legislative Liaison at West-MEC introduced Harry Paxton, Director of Economic Development at Goodyear who gave a presentation on the Free Trade Zone. Harry Paxton relayed that the Foreign Trade Zone has a partnership with WESTMARC, IMS Worldwide, Inc., and Greater Maricopa Foreign Trade Zone. The FTZ (Foreign Trade

Zone) means official designation of land within the US where foreign and domestic merchandise is considered outside the US boundaries. The FTZ allows Federal Taxes and Fees to be lowered, eliminated, or exempt from payment for any business that is approved by the Department of Commerce and the Department of Homeland Security.

The first reading of Student Biometric Policy Information (J-7300 JRE) was presented and will be brought back for approval at December's Board Meeting with suggested changes.

The Classroom Site Fund Plan was presented to the Board for approval. This living document will be brought back before the Board in December with clarifying language and suggestions from the Board regarding dollar amounts.

Legislative Liaison, Diane McCarthy reported the following to the Board:

- The Redistricting paperwork will be submitted to the Department of Justice for clearance in December. The current Wickenburg boundaries are still under consideration.
- The Legislative visits to the Satellite Programs went well. It was clearly noted that the Legislators do not know the difference between Central and Satellite Programs. The Legislators also did not realize that when they cut the JTED budget last year, they simultaneously cut the schools that are in West-Mec boundaries.
- The first Exploratory Bond Committee meeting was held on October 18th. Each of the members of the committee felt that it was time for West-MEC to go out for a bond election, and were in full approval of the process. The next meeting is on November 3rd.
- West-MEC is participating with Maricopa Workforce Connection and the Phoenix Workforce Connection in a grant called the Statewide Energy Sector Plan to work with High School students to create green jobs. This Department of Labor Grant will give \$245,000.00 towards this project. West-MEC worked with the Center for Energy Workforce Development and a curriculum has been spelled out for jobs needed. The certificates earned will be stackable credentials. Recruiting students for a summer boot camp will begin in January and ten Community College credits will be given along with High School credits for this project.

Director of Grants Management, Michele Bush, introduced teachers Jan Delgado and Dawn Davis, from Peoria High School. These two educators hosted two teachers from Fairbanks, Alaska who came to learn more about Peoria's work-based internship program and academic integration. The Alaska teachers will be taking this information back to their home state to use.

Assistant Superintendent, Cliff Migal, brought forth an overview of the West-MEC Strategic Plan. This will be a living document. Roger Freeman made a motion to accept the themes and goals of the Strategic Plan. James Kaltenbach seconded the motion and the motion was approved unanimously. Frank Straka commended the West-MEC staff for all the work that was done to create this document.

Superintendent Donovan reported that the Williams Road Property is secure and the grounds are now presentable to the public. A tour of the facility has already been given to one Paradise Valley District Administrator and it is the intent to contact the Deer Valley Unified School District for a tour. Once the administrators tour the facility, hopefully plans can be made to facilitate programs that will be closer to their High School campuses. Superintendent Donovan would also like to arrange a time for all the Board Members to tour the Williams Road Property. He asked for direction in leasing out part of the property to My Office. The Board Members were in favor of this action. Separation of students and business was a topic brought up for discussion, as well as the topic of ironclad legal agreements on activities on the property and types of business.

The District Superintendents will be meeting again on November 14th. All of the districts want to do good things with our funds and have legitimate concerns on where and what West-MEC money should be spend on. The financial piece is the real consternation.

No items were brought forth during the Call to Public.

Future agenda items should include Williams Road Property Update, Second reading and approval of the Student Biometric Policy, Classroom Site Fund Plan, Student Tracking, Future Opportunity Information for Student Access, and Data Sharing.

Ray Malnar made a motion to convene an Executive Session at 6:12pm for the purpose of evaluation of the Superintendent. Dwight Amery seconded the motion, and the motion was unanimously approved.

James Kaltenbach made a motion to return to Regular Session at 7:17pm. Roger Freeman seconded the motion, and the motion was unanimously approved.

Roger Freeman made a motion to table the Evaluation of the Superintendent until the December meeting. Ray Malnar seconded the motion, and the motion was unanimously approved.

Dwight Amery made a motion to adjourn the meeting. Ray Malnar seconded the motion and Chairman Frank Straka dismissed the meeting as the Board Members stood in adjournment.

Respectfully Submitted,

Dee Markham
Governing Board Secretary

adopted 12-7-11
Dee