

**Western Maricopa Education Center, District 402**  
5487 N. 99<sup>th</sup> Avenue – Glendale, AZ 85305  
March 2, 2011  
**Governing Board Meeting Minutes**

1. West-MEC Governing Board, staff, and supporters met at the Aviation Facility at 4pm for a guided tour. McCarthy Project Manager Justin Kelton and Construction Superintendent Tyler Shupe led the tour through the building.

The meeting convened back at West-MEC at 5:01pm, and Board Chairman Frank Straka called the Governing Board Meeting to order. Board Members present were Frank Straka, Dwight Amery, and James Kaltenbach. Ray Malnar and John Atkins joined by teleconference. West-MEC staff in attendance were: Greg Donovan, Cliff Migal, Mary Morrow, Barbara Thompson, Adriana Alvarado, Chris Cook, Dean Petersen, Stephen Weltsch, Michele Bush, Marilyn Babyar, Ron Kalmbach, Jim Brown, John Mulcahy, and Dee Markham. Others in attendance were: Bryan Lundberg, Elena Sobampo, Patti Beltram, Debbie Holland, and Brian Capistran.

Cliff Migal led the Pledge of Allegiance. A moment of silence was then observed to think about those dear to us.

2. During the Board Member Report, Frank Straka recognized Roselyn Richardson and her Culinary Class from Peoria High School who catered the evening's event.

Frank Straka also congratulated Oscar Olivas who won the Region V Skills USA Competition, and who will be competing for the National Title of Skills USA Advisor of the Year. James Kaltenbach also reported that Oscar is one of the top 5 Region Winners who will go on to National Competition.

Ray Malnar thanked West-MEC staff and Governing Board for the words of encouragement and prayers for his recovery during his recent surgery.

John Atkins reported that he is still recovering from injury and hopes to be back in presence for the Board in a couple of months when he is able to drive.

During the Superintendent Report, Greg Donovan reported that the appointment process for District 6 Governing Board seat vacancy has not generated any interest. He said West-MEC will be re-advertising in a more formal way.

3. Dwight Amery made a motion to approve the consent agenda. James Kaltenbach seconded the motion and the motion passed unanimously.
4. Bryan Lundberg from Stone and Youngberg gave a presentation regarding bonding.

5. Business Manager, Barbara Thompson, gave the Board a budget report. She said the report was based on "roll overs" by the State Legislature and that West-MEC was spending to its budget capacity.

6. In the absence of Legislative Liaison, Diane McCarthy, Greg Donovan reported that the House passed HB 2237 and that the lobbyists are working with the Senate for passage of the bill. James Kaltenbach asked about legislation for Federal Perkins Funding and wanted to know if there was any way to contact state leaders regarding this and CTE issues. Greg Donovan told him that he was meeting with the JTED Superintendents tomorrow and that he would bring up the issue.
7. Director of Public Relations, Chris Cook, said his department has been busy with the FBLA Western Region Competition and the Aviation Media Tour. He also mentioned that Greg Donovan had an interview with Mayor Scruggs on *Glendale Today*. CTSO Student of the month is Will Zander from Shadow Mountain High School.
8. Admissions/Data/Membership Director, Mary Morrow, reported that ADM in Central Programs has actually risen, even though there was a drop in Satellite Programs. She explained she thought the drop in satellite enrollment was due to higher math and science requirements, students moving to charter schools, and students moving out of state due to the economy. James Kaltenbach wondered if the drop was due to students taking CTE classes that were not JTED eligible.
9. James Brown explained to the Board that the Corporate Office and Training Center is basically finished. There are only a couple of items left on the punch list.
10. Cliff Migal reported that the construction of the Aviation Facility is still on schedule and that a Certificate of Occupancy should be given on April 29<sup>th</sup>. The Advisory Committee has toured the Aviation Facility and is planning future buildings on that site. West-MEC continues to have a considerable amount of business and industry interest with donations. James Kaltenbach wanted to know if local residents were applying for the openings at the Aviation Facility, or if West-MEC was receiving applications from out of state. Cliff Migal stated that the majority of the applications he has received were in state.  
  
Cliff Migal reported that the Diesel Facility is still programmed to be ready for West-MEC in October of this year.
11. During the Call to Public, Greg Donovan reported that in addition to Diane McCarthy's conversation at the County about balloting costs, she is seeking what help the county can give us financially with redistricting.  
  
Future Agenda items should include forming a bond committee and redistricting.
12. James Kaltenbach moved to convene an Executive Session and Dwight Amery seconded the motion. The motion was approved unanimously.
13. Dwight Amery made a motion to return to Regular Session and James Kaltenbach seconded the motion. The motion was approved unanimously.

14. Dwight Amery made a motion to approve the removal of a student from the Cosmetology Program as discussed in Executive Session. James Kaltenbach seconded the motion. The motion was approved unanimously.
15. Dwight Amery made a motion to approve the purchase of land/buildings as discussed in Executive Session. James Kaltenbach seconded the motion. The motion was approved unanimously.
16. The discussion of goals for the Superintendent's contract will be continued next month in Executive Session.

17. Dwight Amery made a motion to adjourn the meeting. James Kaltenbach seconded the motion and the motion was approved unanimously.

Respectfully Submitted

18. Dee Markham  
Governing Board Secretary





