

**Western Maricopa Education Center, District 402**

5487 N. 99<sup>th</sup> Avenue – Glendale, AZ 85305

July 13, 2011

**Governing Board Meeting Minutes**

1. Board Chairman Frank Straka called the Governing Board Meeting to order at 4:08pm. Board Members present were: Frank Straka, James Kaltenbach, John Atkins, Ray Malnar, Dwight Amery, and Roger Freeman. West-MEC staff in attendance were: Greg Donovan, Cliff Migal, Mary Morrow, Barbara Thompson, Adriana Alvarado, Chris Cook, Stephen Weltsch, Michele Bush, John Mulcahy, Anna Abe, Diane McCarthy, Cindy Strozewski, Brian Davis, and Dee Markham. Others in attendance were: Debbie Holland, Arlene McLaughlin, and Patti Beltram
2. Debbie Holland, CTE Director at Deer Valley Unified School District, led the Pledge of Allegiance, and a moment of silence was observed afterwards.
3. During the Board Member Report, John Atkins relayed information about the Arizona School Boards Association Meeting he attended. He said the issues presented and discussed were very interesting and he was glad he was able to attend.

James Kaltenbach reported that he attended the FFA State Conference in Tucson, and for the third year in a row, West-MEC has a state president.

4. During the Superintendent Report, Greg Donovan publicly thanked all the departments at West-MEC who worked diligently in providing such a productive summer.
5. John Atkins made a motion to approve the consent agenda. Dwight Amery seconded the motion and the motion passed unanimously.
6. Legislative Liaison, Diane McCarthy, presented the two maps that she wanted the Board Members to review. One map was of the current West-MEC district boundary lines and the other map was of the new proposed district boundary lines for West-MEC. Brittany Wilkerson from the University of Advancing Technology, helped create the new boundary lines. There are still three outstanding issues that need to be taken care of before the map can be totally completed: the resolving of the Peoria/Youngtown issue, the completion count of Yavapai County numbers, and Maricopa County Elections possibly collapsing about 400 precincts. Once these issues are resolved, and the second round of county redistricting hearings are completed, the County Supervisors will make a decision on which map they choose. A final round of hearings will then be held and all the paperwork will go to the Department of Justice.

Dwight Amery made a motion to approve the proposed new Governing Board District Boundary Lines and to send thank you notes from the Governing Board to the County

Elections Department for their help in creation of the map. John Atkins seconded the motion and the motion was approved unanimously.

7. Professional Development Director, John Mulcahy, gave an update on West-MEC Think Tank, the process, its membership, and topics discussed. This initiative began last year with Local Directors and West-MEC staff. The purpose of this group was to enhance and build the leadership skills of administrators. The discussion topics of FY12 will be Leading in a Culture of Change and Leading in a Culture of Diminishing Resources. The outcome of Think Tank is a concrete outcome and becomes a part of the strategic plan for West-MEC.
8. Roger Freeman made a motion to convene a Public Hearing Pursuant to A.R.S. § 15-905 for the purpose of providing the public the opportunity for questions and discussion of the Proposed FY12 Expenditure Budget. John Atkins seconded the motion and the motion was approved unanimously.

Business Manager, Barbara Thompson, explained to the Governing Board that the FY12 Proposed/Adopted Budget is \$30,345,400.00. \$18,518,110 are M & O Expenditures, \$11,753,152 are Capital Expenditures, and \$74,138 are Soft Capital Expenditures.

James Kaltenbach made a motion to close the Public Hearing and return to Regular Session. John Atkins seconded the motion and the motion was approved unanimously.

James Kaltenbach made a motion to approve the FY12 Expenditure Budget. Ray Malnar seconded the motion and the motion was approved unanimously.

9. Assistant Superintendent, Cliff Migal, told the Governing Board that West-MEC has received approval from FAA for its Operations Manual, Curriculum, and Compliance Statement for the Aviation Program. The next phase on July 27<sup>th</sup> is the demonstration phase, where the FAA will look at the curriculum and sections of the building to make sure all is in place to teach. After that, the certificate will be awarded.

All four Aviation instructors have received their provisional teaching certification from the Arizona Department of Education.

The West-MEC Alliance has received \$24,000 for scholarships for West-MEC students from the Grainger Foundation. These scholarships will not be limited to the Aviation Program, but can be used for any central program at West-MEC. A \$25,000 Tool Grant from Lowes and Cobalt Tools was also donated to the West-MEC Alliance. These tools will be used at the Aviation Facility.

10. During the Call to Public, Dwight Amery mentioned that The Maryvale Revitalization Corporation in partnership with the Maryvale Adolescent Providers Partnership is sponsoring Anthony Robles to speak on July 22 at the Ashley Furniture Homestore Pavilion.

11. Future agenda should include, adoption of Policy Manual, Grants and Internships, Aviation (how it will work/curriculum/rollout), Fab Lab, Occupational Demand Data, Bonding, Student tracking, Data sharing, Update on Strategic Plan, and Bagdad and outside Buckeye interest in West-MEC.
12. Dwight Amery made a motion to adjourn the meeting. John Atkins seconded the motion and Chairman Frank Straka dismissed the meeting as the Board Members stood in adjournment.

Respectfully Submitted,

Dee Markham  
Governing Board Secretary