



Western Maricopa Education Center, District 402

5487 N. 99th Avenue – Glendale, AZ 85305

August 3, 2011

Governing Board Meeting Minutes

1. Board Chairman Frank Straka called the Study Session to order at 4:02pm. Board Members present were: Frank Straka, James Kaltenbach, Dwight Amery, Joe Holcombe, and Roger Freeman. John Atkins and Ray Malnar were absent. West-MEC staff in attendance were: Greg Donovan, Cliff Migal, Barbara Thompson, Adriana Alvarado, Chris Cook, Stephen Weltsch, Michele Bush, Mike Bush, John Mulcahy, Anna Abe, Diane McCarthy, Cindy Strozewski, Brian Davis, Patricia Halligan, Elaine Hess, Speranta Klees, Marilynn Babyar, Ron Kalmbach, and Dean Petersen. Others in attendance were: Patti Beltram, Sue Gray, Ted Wright, Tyler Shupe, John Flaherty, and Justin Kelton.
2. Justin Kelton, John Flaherty, and Tyler Shupe from McCarthy Construction and Sue Gray and Ted Wright from DLR Architecture led the Study Session. The award winning design of the Aviation Facility won an award at the 18th Annual Best of the West Ceremony last year. The “airplane wing” environmental quality at the facility reminds one of elements in an actual airplane, and the hangar is the showpiece of the building. This facility is definitely a successful collaboration between DLR Architecture, McCarthy Construction, and West-MEC.

The second phase of the Aviation Facility will be Building B, a class structure. The third phase, Building C, will house the district maintenance office, aviation storage, and district-wide storage. There will be continuity between all three buildings in color and style. Plans are to start construction of Building C in December of 2011 and construction of Building B in December of 2012. \$10.5 million is the cost of Phase Two and Phase Three.

James Kaltenbach thanked DLR and McCarthy for building for education, and for building a usable, sturdy, robust, high school student-proof building.

Greg Donovan also publically acknowledged McCarthy Construction and DLR Architecture for all their hard work.
3. Frank Straka called the Regular Governing Board Meeting to order at 4:52pm.
4. Anna Straka, a Freshman at North Canyon High School, Frank Straka’s Daughter, led the Pledge of Allegiance, and a moment of silence was observed afterwards.

5. During the Board Member Report:

- Dwight Amery thanked Diane McCarthy and Adriana Parsons for teaching classes at the Maryvale Revitalization Corporation. He also thanked Adriana for her media outreach with the Anthony Robles event at Ashley Furniture HomeStore Pavilion.
- James Kaltenbach thanked West-MEC for making CTE (Career and Technical Education) look good at the ACTEAZ Summer Conference. He said West-MEC received 65% of the awards at the awards banquet and definitely stands out as a leader in Career and Technical Education.
- Frank Straka reported that West-MEC received an award for Outstanding Financial Reporting for FY10; he thanked Barbara Thompson and Greg Donovan for their hard work.

6. During the Superintendent Report, Greg Donovan reported the following:

- West-MEC was involved in 25 different sessions at the ACTEAZ Summer Conference. He thanked Mike Bush and Dee Markham for representing West-MEC at the West-MEC booth.
- No formal inquiry has been made from the Bagdad School District to join West-MEC. Two inquiries were made this week in regards to the Tolleson Unified School District joining West-MEC. Also, the Pendergast, Cartwright, and Fowler Elementary School Districts would like to withdraw from West-MEC.

7. James Kaltenbach asked to remove item B (Accounts Payable and Payroll Voucher approval) from the consent agenda.

Dwight Amery made a motion to approve the Consent Agenda. James Kaltenbach seconded the motion, and the motion was approved unanimously.

Discussion then continued regarding ASBA (Arizona School Boards Association). West-MEC has dropped its national membership, but still has its state membership and subscribes to policy services. The JTEDs are frustrated with the fees that they are required to pay in order to be a member of the association. Greg Donovan told the Board that he felt the policy services were worthwhile. He and Roger Freeman will be drafting a letter to ASBA asking for a compromise in the fee structure for JTEDs. James Kaltenbach moved to approve the Accounts Payable and Payroll Vouchers with instructions as given to staff. Joe Holcombe seconded the motion, and the motion was approved unanimously.

8. The new and changed policies for the West-MEC Policy Manual were presented to the Governing Board for the first reading. Even though some of the policies do not affect

West-MEC, these policies may relate or affect West-MEC at a future time. Instruction was given to Greg Donovan to look at the following wording patterns: suspension/expulsion, removal of student from program, issues of students on West-MEC campus vs. their home campus, notification of parents of student issues in 48 hours or 2 business days, and coordination between West-MEC and home district. Due diligence will be left to the Governing Board. Their comments will be incorporated sent to Greg Donovan and incorporated into the second reading with word track changes.

9. Assistant Superintendent, Cliff Migal, reported that 45 students have enrolled in the Aviation Program which will start on 8-8-11. The next inspection from the FAA (Federal Aviation Association) will be on 8-4-11 and if all goes well, West-MEC should receive its certificate for General and Airframe within 24 hours after approval.
10. Legislative Liaison, Diane McCarthy, reported that at the JTED retreat, the group decided that the two vital issues for the JTEDs to focus on this year would be to protect Sophomore funding and to have the Legislators visit all the Satellite Programs.
11. Professional Development Director, John Mulcahy, and Curriculum and Instruction Director, Stephen Weltsch, reported on the new teacher training that occurred at West-MEC. The idea that teachers can make a difference in a student's education and that all students can learn, were the main goals. Plans are to keep close tabs on all Aviation and Diesel students to make sure they are on task and to evaluate their education process closely to make sure they are getting the best education as possible.
12. Assistant Superintendent, Cliff Migal, walked the Governing Board through each point of the West-MEC strategic plan (Goals, Key Metrics, Objectives, Strategies, and Deliverables). The next Advisory Committee meeting will be on August 18th.
13. No items were brought to attention during the Call to Public.
14. Future agenda should include, Grants and Internships, Redistricting, Student enrollment numbers, Report from Advisory Committee, Williams Road Property, Capital Expenditures, Intergovernmental Agreements, Fab Lab, Occupational Demand Data, Bonding, Student tracking, Data sharing, Update on Strategic Plan, and Second reading of the new/changed policies for the policy manual.
15. Dwight Amery made a motion to adjourn the meeting. Joe Holcombe seconded the motion and Chairman Frank Straka dismissed the meeting as the Board Members stood in adjournment.

Respectfully Submitted,

Cynthia Strozewski
Anna Abe

*approved @ 9-7-11 Board Meeting
w/ correction highlighted in yellow Sue Markham*