

# MD/HD/Diesel Advisory Board Meeting Notes

Sept. 15, 2011

## Attendees

- Jeff Cook, Trace Tolby, Maher Hazine, Frank Quinn, Mike McAfee, Cliff Migal, Rick Duncan, Ron Kalmbach, Andrew Hess, Donald Flewelling

## Tour/New classroom & Lab

- Committee meeting began with all attendees touring the new Classroom/Lab at the new Freightliner Truck Mall facility.

## Welcome and Introductions

- All attendees introduced themselves and the company/entity they represent.

## Donations

- West-MEC Instructor Frank Quinn reviewed recent donations received from business/industry. Mr. Quinn also reviewed additional items needed for the program. Contact for equipment/vehicle donations is [Frank.Quinn@West-MEC.org](mailto:Frank.Quinn@West-MEC.org) or 602-525-2839.

## Job Shadowing/Interns

- Discussion was held regarding job shadowing activities. Committee agreed that a three (3) day job shadowing activity was the correct period of time. There is still an interest for internships after the job shadowing activities are completed.

## State Standards/NATEF

- A discussion was held regarding the State Standards for MD/HD/Diesel. It was noted that the "Critical" Standards for the Department of Ed will be for the PMT (Preventative Maintenance) and Electrical areas, which will encompass approximately 300 hours of Instruction. The West-MEC model will include a total of 705 hours which qualifies them for the NATEF Certification.

## Skills USA-Diesel Contest

- Mr. Quinn reviewed the outline of how a "Diesel Contest" can now be part of the Skills USA contest. Mr. Jeff Cook was selected to be the Committee Chairperson. Mr. Maher Hazine will contact the City of Glendale and research the potential for locating a Contest location.

### **Teaching Aides/Curriculum**

- Mr. Quinn reviewed the new teaching aides that West-MEC had purchased, as well as how the new teaching aides and curriculum cross referenced to the NATEF task lists.

### **Adult Education**

- Mr. Cliff Migal, Asst. Superintendent, held general discussion regarding vision of West-MEC and Adult Education. West-MEC is planning on serving the entire West-MEC community by providing education and training opportunities to secondary students (high school), as well as post-secondary (adult education).

**The next meeting is scheduled for November 17, 2011 at 3:15pm at AZ Freightliner.**