West-MEC

Health Advisory Council Meeting

August 21, 2014
2:00 p.m. to 3:30 p.m.
West-MEC Northeast Campus

2:00 – 2:10 p.m.	Welcome & Introductions - *Room 114* - Northeast Campus - Campus Administrator - Medical Assisting Instructor - Future Medical Programs - Student Enrollment	Stephen Weltsch
2:10 – 2:30 p.m.	West-MEC Healthcare Facility Tour	CJ Williams Dina Chavez
2:30 – 3:15 p.m.	Breakout Sessions (*Schedule below)*	Debbie Holland Stephen Weltsch Dina Chavez Speranta Klees

Medical Assisting
Stephen Weltsch
Dina Chavez
Business Center - Room 107

- Curriculum
- PA, NP, DO, MD
  (staffing needs)
- Equipment
- MA License
- Phlebotomy Cert
- MA Software
- Guest Speakers
- Student Externship
  (Age Requirement)
- Job Outlook

Electronic Health Records
Debbie Holland
Conference Room – Room 105

- License/Certificate
- Training Hours
- Age Requirement
- Job Shadowing
- Program Information Sheet
- Occupational trends
- Job Outlook
- Equipment

Pharmacy Technician
Speranta Klees
Room 114

- License/Certificate
- Training Hours
- Age Requirement
- Program Information Sheet
- Job Shadowing
- Job Outlook
- Equipment

3:15 – 3:30 p.m.	Closing - *Room 114* Future Meeting – TBD for Spring 2015 *Meeting Time*	Speranta Klees

Thank you for your support!