

# GOVERNING BOARD MEMBER APPLICATION

Thank you for your interest in applying for the current vacancy for the West-MEC School District No. 402 governing board.

West-MEC is governed by a seven-member board. Members of the board are elected from the geographic area in which they reside. West-MEC is a districted system, meaning that the seven elected members represent a specific land and populace area. The districts were approved by the United States Department of Justice and receive the same scrutiny as all electorate districted systems. The West-MEC Governing Board is a policy-setting board following the same rules and regulations as all public school district governing boards.

Elected board members serve a four-year term and appointed board members serve a two-year term. All positions are voluntary. Board members must be registered voters, must be a registered voter for at least one year within the defined vacant district, and reside within the West-MEC School District No. 402 boundaries. Regular board meetings are held monthly on the first Wednesday at 4:00 p.m., unless noted on the agenda. Meeting schedules are subject to change.

All applications must be hand-delivered. No faxed or email applications will be accepted. Please submit the completed application and all attachments to the address below. **Completed applications must be time stamped and received by January 9, 2015 at 4:00 p.m. Please note, the District will be closed from December 22 - January 2 for the holiday.**

West-MEC School District No. 402  
Attention: Superintendent's Office  
5487 North 99th Avenue  
Glendale, AZ 85305

Applications are available at the District Office and online at [www.west-mec.org](http://www.west-mec.org). For additional information, please contact Dee Markham at 623.738.0000.

Thank you for your interest.

## Application Requirements

- ▶ Completed and signed application
  
  - ▶ Letter of Interest addressing the following items and how they would assist the district to accomplish it's Vision, Mission and Goals for increasing student academic progress, achievement and success:
    - Career and Education
    - Community and School Services
    - Home and Family
    - Hobbies and Recreation
    - Insight into your knowledge, skills and experience
  
  - ▶ Resume
  
  - ▶ Attach proof of at least one-year West-MEC district residency
  
  - ▶ Attach proof of current Arizona Voter Registration and applicant must be a registered voter for at least one year within the defined district of vacancy.
  
  - ▶ Attach signed and notarized affidavit attesting to qualification (residency, voter registration and age)
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Prospective Governing Board candidates must be at least 18 years of age and reside within the West-MEC School District boundary. Candidates cannot be employed by West-MEC.

Only those applications which are signed, hand-delivered and date/time stamped will be accepted for review and consideration.

Applicants must be available, if nominated, to attend a seminar from 10:00 a.m. - 3:00 p.m. on Saturday (date to be determined) at the Maricopa County Education Services Agency. The Nominee Seminars will be held quarterly beginning January, 2015.

## Personal Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Driver's License Number and State: \_\_\_\_\_

Are you at least 18 years of age: \_\_\_\_\_ Yes \_\_\_\_\_ No      Are you a registered voter? \_\_\_\_\_

Do you reside within the boundary for the vacant district? \_\_\_\_\_ How Long? \_\_\_\_\_

Please check all that apply:

- Applicant has included proof of at least one year living in the District of vacancy with this application.
- Applicant has included proof of current voter registration within Arizona and must be a registered voter for at least one year within the defined district of vacancy.
- Applicant has included a signed and notarized affidavit attesting to qualification of residency, registration and age.

## Career and Education

### Education

High School (Please circle highest grade completed):    9        10        11        12

High School Attended: \_\_\_\_\_

High School Location: \_\_\_\_\_

College University (Please circle highest education completed):

Associates    Bachelors    Masters    Doctorate    Other: \_\_\_\_\_

Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_ Location: \_\_\_\_\_

Other Trainings, Certifications, Etc.: \_\_\_\_\_

### Work History

Current or Most Recent Employer: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position Held: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Primary Responsibilities: \_\_\_\_\_

\_\_\_\_\_

## Career and Education Continued

Previous Employer: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position Held: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Primary Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Previous Employer: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position Held: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Primary Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

## Skills and Experience

Please provide information about your personal and professional skills and experience that would ensure positive learning and working conditions within the district.

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## Governing Board Members

Please describe how a positive Governing Board Member performs.

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Please describe how a negative Governing Board Member performs.

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Please describe how you would perform as a Governing Board Member.

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Please describe why you believe you would be the best Nominee to be appointed to the Governing Board.

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## Supplemental Questions

Please describe any experience with governing boards, local government and/or civic organizations.

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Describe your skills and experience in decision making and developing group consensus.

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Briefly state your basic reasons for wishing to serve on the West-MEC School District No. 402 Governing Board and are there any specific areas of interest that you would like to address.

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Would there be any areas involved in serving as a Governing Board member which might result in a conflict of interest for you, including but not limited to friends and relatives who are employees of West-MEC School District No. 402?

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I certify that the facts are set forth in this application are true and complete to the best of my knowledge. Signature authorizes West-MEC School District to publish all documents on the District website [www.west-mec.org](http://www.west-mec.org).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_