

ELIGIBILITY FOR THE WEST-MEC RECOGNITION CEREMONY

West-MEC student completers in good standing will be invited to participate in the annual student recognition ceremony. Good standing criteria will be based upon, but not limited to, the following:

1. Students must have completed, or be in the process of successfully completing, a West-MEC Central Program.
2. Students must have passed, or be in the process of passing, all West-MEC course work in which they are enrolled.
3. Students must have earned, or be on track to earn, the required program hours outlined in the guideline below:

<u>Program</u>	<u>Benchmark</u>	<u>Total Program Hours</u>
Aesthetician	600	600
Automotive Collision Technology	900	900
Automotive Technology	900	900
Aviation Maintenance Technology (as per FAA)	*1,750	1,952
Avionics/Electronics	900	900
Climate Control Technician	900	900
Coding	900	900
Cosmetology	*1,556	1,600
Emergency Medical Technician	208	208
Fire Science	200	200
General Construction Technology	900	900
Massage Therapy	720	720
Medical Assisting (2 Year Program)	900	900
Medical Assisting (1 Year Program)	720	720
Medium/Heavy Diesel	900	900
Pharmacy Technician	450	450
Precision Manufacturing	900	900
Veterinary Sciences	900	900
Welding	900	900

4. Program completion date may be after the recognition ceremony; therefore, all students must meet the benchmark of total program hours no later than two school days prior to the ceremony.
5. Student discipline or excessive absences/tardies/early departures, may prevent participation in the recognition ceremony at the discretion of district administration.
6. Students must have paid all fees prior to the recognition ceremony.

Students and parents/guardians may appeal any decision and request a review up to two days prior to the recognition ceremony. Campus administration will facilitate the review process. There is no level of appeal higher than the administrator for a suspension of 10-Days or fewer.

***Special Note** For some programs (e.g. Aviation Technology and Cosmetology), the West-MEC Recognition Ceremony is scheduled before the students complete their central programs; the reason is to avoid conflicts with end of year celebrations, banquets, and graduation ceremonies at the students' home schools. As we schedule our recognition ceremony ahead of program completion, we ask students to be very mindful of ongoing assignments and attendance requirements to enable them to finish their programs successfully.

Because West-MEC Cosmetology Certificates of Completion are now a required component of the student's application for State Board licensure, students will not receive their certificate the night of the West-MEC Recognition Ceremony. Students may pick up their Certificate of Completion at the GateWay Deer Valley Campus (2931 West Bell Road, Phoenix AZ) upon successful completion of the program. **A student's inclusion and participation in the West-MEC Recognition Ceremony does not indicate program requirements have been met.**