

**REQUIRED DELIVERABLES:**

**Externship**

- Day One – Industry tour attendance sign-in sheet**
- Day Two – West-MEC Southwest Campus/Estrella Mountain Community College tour attendance sign-in sheet**  
West-MEC Southwest Campus and Estrella Community College  
500 West Verrado Way  
Buckeye, AZ 85326  
(623)872-6260
- Day Three – Industry tour attendance sign-in sheet**

**Follow-up Lesson/Application**

- Thank you note to industry partner(s) - *Thank-you note guidelines are included on the application***
- Lesson Plan for Energy Careers Presentation**
- Attendance artifact for Energy Careers Presentation**

**Other**

- W9 form ([Click to access](#))**
- Consultant form ([Click to access](#))**

**Deliverables and checklist must be submitted at post-conference**