

ELIGIBILITY FOR THE WEST-MEC RECOGNITION CEREMONY

West-MEC student completers in good standing will be invited to participate in the annual student recognition ceremony. Good standing criteria will be based upon, but not limited to, the following:

1. Students must have completed, or be in the process of successfully completing, a West-MEC Central Program.
2. **Students must have passed, or be in the process of passing, all West-MEC course work in which they are enrolled.**
3. Students enrolled in programs with summer semesters* must have earned, or be on track to earn, the required program hours outlined in the guideline below:

<u>Program</u>	<u>Benchmark</u>	<u>Total Program Hours</u>
Aviation Maintenance Technology (as per FAA)	1,793	1,952
Cosmetology – Gateway Deer Valley Campus	1,524	1,600
Cosmetology – West-MEC Northwest Campus	1,512	1,600

4. Program completion date may be after the recognition ceremony; therefore, all students must meet the benchmark of total program hours no later than ten (10) school days prior to the ceremony.
5. Student discipline or excessive absences/tardies/early departures, may prevent participation in the recognition ceremony at the discretion of district administration.
6. Students must have paid all fees prior to the recognition ceremony.

Students and parents/guardians may appeal any decision and request a review up to two (2) days prior to the recognition ceremony. Campus administration will facilitate the review process. There is no level of appeal higher than the administrator for a suspension of 10-Days or fewer.

***Special Note** For some programs (e.g. Aviation Technology and Cosmetology), the West-MEC Recognition Ceremony is scheduled before the students complete their central programs; the reason is to avoid conflicts with end of year celebrations, banquets, and graduation ceremonies at the students' home schools. As we schedule our recognition ceremony ahead of program completion, we ask students to be very mindful of ongoing assignments and attendance requirements to enable them to finish their programs successfully.

Because West-MEC Cosmetology Certificates of Completion are now a required component of the student's application for State Board licensure, students will not receive their certificate the night of the West-MEC Recognition Ceremony. Students may pick up their Certificate of Completion at their program campus upon successful completion of the program. **A student's inclusion and participation in the West-MEC Recognition Ceremony does not indicate program requirements have been met.**