



WESTERN MARICOPA EDUCATION CENTER | DISTRICT # 402

Job Description

Job Title: OSHA Instructor

Supervisor: Industry Certification Coordinator

Terms of Employment: Part time

Salary Range: \$25.00 per hour for curriculum work. \$29.00 per hour for teaching

Location: Corporate
5487 North 99th Avenue
Glendale, AZ 85305

Essential Duties and Responsibilities:

- Conduct OSHA 10 General and Healthcare trainings
- Update training materials as necessary
- Maintain appropriate attendance, examination and certification records
- Be willing to work flexible schedule when required
- Drive to and from training locations throughout western Maricopa County
- Other job-related duties as assigned.

Qualifications:

- Current OSHA 500 training credentials to teach OSHA 10 and 30 hour course for General Industry; or ability to acquire OSHA 500 and 510 within 60 days
- Ability to work with a team
- Ability to work independently
- Prior related work experience or training

Requirements:

- Must be able to pass a fingerprint and background check.
- Must have at the time of application and must maintain a valid Arizona driver's license
- May be required to travel to perform job functions.
- Ability to lift and carry up to 40 pounds

Closing Date: Open until Filled

Start Date for Position: August/September 2018

Application Procedure:

Submit on-line application - West-MEC.org

Include:

- Letter of interest
- Current resume´
- Three professional references (names, addresses and phone numbers)

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